**Badminton Wales Director Application Form**

**PRIVATE AND CONFIDENTIAL**

Please return this Form to [equiries@badminton.wales](mailto:equiries@badminton.wales) **by Monday 27th May 2024. Interviews will be on-line on Wednesday 3rd July 2024**

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| **Name** |  |
| **Address**  **Postcode** |  |
| **Telephone number (s)**  **Mobile**  **Home** |  |
| **Email** |  |
| **Board Director Role application** |  |

**References**

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| --- | --- |
| Please provide the names and email addresses of two persons from whom Badminton Wales may obtain both character and work based references. | |
| 1. | 2. |

The following pages ask you to provide us with some information regarding the technical skills, knowledge, experience and competencies that Badminton Wales has set out as being required by the Board of Directors. We do not expect every Director to be fully competent in every area but across the whole Board all areas should be satisfied.

Badminton Directors from within Welsh badminton provide the fundamental link between Board policy, affiliated organizations and the future health of the game. As a group the Board must therefore have a sound understanding of the potential of the junior game, the senior game, the game in different geographical areas of Wales, and the opportunity to broaden the appeal of badminton to new markets.

Independent Directors are not directly involved in Welsh badminton and provide objective challenge, scrutiny and expertise to the Board and executive staff

The information you provide below will remain confidential to the Nominations Panel and if you are successful in being appointed to the Board, will be added to the skills matrix of the Board in an anonymous way. We will provide relevant development opportunities for the Board as individuals and as a group to ensure you are supported in your role.

**Technical skills, knowledge, experience and competencies**

Please provide us with evidence for how you meet the competencies listed.

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| **Technical skills, knowledge and experience** | **Please provide evidence for how you meet this competency *(*** |
| **Board of Directors experience** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **A knowledge of or background in**  **badminton** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Change management** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Strategic planning and focus** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Strategic relationships** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Member relations** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Commercial Focus** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Human resource/Executive performance review** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Financial knowledge** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Risk assessment** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Diversity and inclusion** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Delegated responsibility** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Ambassadorial responsibility** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Competencies** | **Please provide evidence for how you meet this competency** |
| **Team-working** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Communicating** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Customer service excellence** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Decision making and problem solving** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Developing self and others** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Leadership** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Strategic management** | High level □ Strong □ Good working experience □ Limited experience □ None □  Evidence: |
| **Other** |  |
| **Is prepared to attend Board and sub-committee meetings (remotely or in person) held on average every 6 weeks.** |  |
| **Can attend the AGM remotely or in person** |  |
| **Able to communicate via email and WhatsApp on a regular basis.** |  |

**Supporting statement**

We recognise that every individual brings unique skills, knowledge and experience. Please outline in no more than 500 words what is unique about you and what you would bring to the Badminton Wales Board and the game of badminton.

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**Special requirements**

Please tell us if you have any special requirements e.g. mobility, language, communication or dietary? This information will remain private and confidential and will only be used to help us identify and provide the most appropriate support for you. Thank you.

**Declaration**

Please read this carefully before signing this application form.

I confirm that the above information is complete and correct and that any untrue or misleading information will give Badminton Wales the right to withdraw any Directorship.

I confirm that I am eligible to be a Company Director and have not been disqualified from so acting under the Company Directors Disqualification Act 1986, nor am I an undischarged bankrupt nor have I been a Director or shadow Director of a company which has gone into insolvent liquidation or been involved in the formation or running of a company which has the same, or a very similar, name to the liquidated company. I confirm I am 16 years of age or over.

I understand that parts of this application may be shared with Badminton Wales Members for the purpose of openness and transparency regarding the skills and experience of Board Directors. Sensitive or personal information will not be shared.

I understand that any offer of Directorship is subject to receipt/sight of satisfactory references.

I understand that by being nominated to be a Board Director for Badminton Wales, if appointed, I will be accepting a shared legal responsibility for the organisation and must comply with the required role of a Director as per the Companies Act 2006.

Signed: …………………………………………………. Date: ………………………………………..

Equal opportunities monitoring form

Badminton Wales are committed to equal opportunities in our recruitment process and in order to find out how well we are doing with this we need to collect monitoring data. This monitoring form is voluntary, and the information provided is confidential and used solely for monitoring purposes. The information you supply on this form will be kept confidentially. The monitoring form does not form part of your application and will therefore be detached from it on receipt and stored separately. Thank you for your assistance in completing this form.

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| Position applied for: | Title: |
| Name: |  |

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| Gender: | Male | | Female | Prefer not to say |
| Prefer to self-describe: | | | |
| Marital status: | Single | | Married/Civil partnership | Prefer not to say |
| Other, please specify | | | |
| Age band: | Under 18 | | 31 – 40 | 61 – 65 |
| 18 – 21 | | 41 – 50 | Over 65 |
| 22 – 30 | | 51 – 60 | Prefer not to say |
| Sexual orientation: | Bisexual | | Heterosexual | Homosexual |
| Prefer not to say | | Prefer to self-describe: | |
| Disabilities: | None | Physical, please specify: | | |
| Prefer not to say | Mental, please specify: | | |
| Race / Colour / Nationality / Ethnic Origin: | **White**  English  Scottish  Welsh  Irish  Other white background: \_\_\_\_\_\_\_\_\_\_\_\_  **Mixed**  White & Black Caribbean  White & Black African  White & Black British  Other mixed background: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Asian**  Indian  Pakistani  Bangladeshi  Chinese  British  Other Asian background: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Black**  Caribbean  African  British  Other black background: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Another ethnic group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Prefer not to say | | | |
| Religion: | Christian  Catholic  Jewish  Sikh  Muslim  Hindu  Buddhist  Rastafarian  None  Other religion: \_\_\_\_\_\_\_\_\_\_  Prefer not to say | | | |

For information on how the Company uses, stores and processes your personal data provided above, please see the relevant Privacy notice on Badminton Wales website.

Please show that you understand and have read the relevant information on the processing of your personal data by singing below:

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Applicant)*

**Please return this form to** [enquiries@badminton.wales.](mailto:enquiries@badminton.wales.) **by Monday 27th May 2024. Interviews will be on-line on Wednesday 3rd July 2024**

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| For Human Resources use only | Rejected before interview  Rejected after interview  Offered job  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |