

COMMITTEE OUTLINE



1 CHAIRPERSON

Motivates and facilitates the organisation of badminton within the club, including committee members and volunteers with the objective of delivering on participation, profile, pathway and performance.

2 SECRETARY

Ensures the efficient recording, reporting, administration and circulation of club information and communication, received via the County Badminton Association, the leagues, Badminton Wales or other internal and external agencies.

3 TREASURER

Handles the club's financial matters, and ensures management of bank accounts etc.

4 WELFARE OFFICER

Is responsible for ensuring that the club complies to their safeguarding policy and stays up to date on safe guarding standards.

5 FIXTURES SECRETARY

Organises matches with other clubs and counties, and organises teams to play in leagues etc.

