

Agenda: Badminton Wales Annual General Meeting

Date: 13th September 2023 – 18:30-19:30

Venue: Via TEAMS online

TOPIC		Minutes																												
1	WELCOME AND APOLOGIES																													
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		South Powys Badminton Club	Gen
		Accepted but not present - 6	Apologies - 12
		No reply - 42	
		Ammanford	Newport Badminton Club
		Liberty Badminton Club	Reynoldston Badminton Club
		Rossett	Landrindod Wells Badminton Club
		Arches Juniors	Bridgend Phoenix
		Dragons Badminton Club	Stella Maris Badminton Club
		Get A Grip Badminton	Vardre Badminton Club
2	DECLARATION OF INTEREST		
	2.1	No new declarations to note.	
		House Keeping	
		<ul style="list-style-type: none"> Meeting to be recorded for minute taking purpose 	
3	MINUTES OF LAST ANNUAL GENERAL MEETING		
	3.1	Minutes circulated within the AGM papers.	
		Accepted as correct	
		<u>ACTIONS</u>	
		Membership fees (Membership Regulation Document) will go to the October Board meeting	Discussed at October 2022 Board. It was agreed that Membership Fees will remain static for season 22/23 & 23/24.
		BW website to include site for a Strategy: priorities, dependencies etc.	Website pages are currently being updated. The new Strategy will be visible on the website and the pages will align to the priorities for BW.
		Clarification on Membership definitions on Website	Membership Categories – Benefits and Support are clear on the Membership Page of the website.
4	CHAIR WELCOME- PH		
		Activities of the Board	
		<ul style="list-style-type: none"> Busy 12 months in the role as Chair of BW Looking at the new Strategy – clubs at its heart – Badminton Wales Community New Strategy is in draft form – well received during the Welsh Roadshows Continuing the process of building feedback into the Strategy Joint Board & TEAM workshop – January 2024 Lot of work ahead of us but we are on the start of a journey – growing the number of people who are wanting to make a difference Board has become more and more active – more working groups and sub-committees and working hard on looking to move the game forward – Thank you to all of the Directors Hefin Archer – Williams – 12 years on the Board of Directors – Many thanks for his service 	
5	ANNUAL REPORT PRESENTATION - KA		

5.1	<p>Annual report has been sent with papers – highlights</p> <ul style="list-style-type: none"> • New direction – new Strategy which focuses on the Community • Roadshows – 5 across Wales – well received – thank you to all who attended • A number of items highlighted have been actioned <ul style="list-style-type: none"> ○ Membership Benefit and Comms Survey were sent out. ○ Communication – ways in which we communicate has expanded – however this still relies on Members engagement (joining whatsapp – ticking the box in the membership to receive comms from BW - following BW on FB/Instagram – visiting the website) ○ Membership system revamped & Website is being updated • The green light was given to begin the Recruitment process which is now complete • Full Team in place – from next week upto full strength of 8 <ul style="list-style-type: none"> ○ Dave Bendle – Business Support Officer ○ Graham Hurrell – Head of Performance ○ Joshua Hart – North Wales Regional Community Manager (RCM) ○ Geneveive Tyler – Mid Wales RCM ○ Curtis Grant – South-West Wales RCM ○ Donal OHalloran – South-East Wales RCM ○ Major Event Officer – will be introduced through media channels next week
	<p><u>Development</u></p> <ul style="list-style-type: none"> • RCM already meeting with clubs – engagement with BW clubs is a priority focus for BW • Highlighted at the Roadshow and in every Bwletin – the BeActive funding available for Clubs. • Strongly encourage Clubs to speak to the RCMs about the funding available and the sorts of things that have been successfully applied for. The Team are there to support you with the application process – upto £5K • Crowdfunder is addition SW funding available to clubs – it’s a way of raising money for good causes and ideas, while also helping your club or project to connect with your community. SW will match fund upto £15K • Application process continues to be are open so please speak to your RCM as they can support you in this process
	<p><u>Performance</u></p> <p><u>Europeans</u></p> <ul style="list-style-type: none"> • Great Team performance at the U17 Event in Lithuania • Individual's performances – 4 in last 32 of the Singles event - showing that we have good depth in singles with this U/17 group. • Saffron Morris <ul style="list-style-type: none"> ○ number 2 seed from Turkey in the last 16 ○ Irish number 1 in the quarter finals. ○ tight 3 set match against the eventual gold medallist from the Ukraine. • A Bronze medal - first medal that any Welsh player in any junior or senior championships in the last 15 years had won • A great accomplishment by Saffron and the Performance Team <p><u>Para WCPP</u></p> <ul style="list-style-type: none"> • BWPP introduced in 2021 – criteria in place with the top tier aligning to the confirmation level of the GB WCProgrammes • Jack selected onto the WCP based in Sheffield • Currently sat at no.10 on the race to Paris
	<p><u>Looking Ahead - Key Programmes and Events in 23/24</u></p> <ul style="list-style-type: none"> • Community Coaching Awards – will continue to be run throughout Wales • BW Dragon Series – restarting the Dragon Series – more fluid to the needs of the club - connecting the clubs to the community - any area where the clubs have the need – womens and girls – juniors - solution

	<p>to the area of need – fluid - what is suitable and appropriate for the region</p> <ul style="list-style-type: none"> • ClwbMark - A tiered affiliation and accreditation initiative – the RCM will be working through this with each of the Clubs in the region • Safeguarding will underpin all of these programmes • Junior Series – 4 BW Sanctioned tournaments throughout the year in the 4 regions • Graded Series – 4 BW Sanctioned tournaments throughout the year in the 4 regions • WINT23 – flagship event – your RCM will be handing you 10 free tickets as part of your club membership. <p>We are always looking for volunteers so please speak to your club members and look out for how to sign up on SM and WINT page of the Website.</p> <p>Please encourage your players to come down to watch Badminton at the highest level – Olympic qualifying year – top player hunting for qualifying points</p>
	<p>Next Steps</p> <ul style="list-style-type: none"> • RCM will continue Club Engagement and visit clubs in their regions over the coming months • ClwbMark – assigned to all clubs– we've given ourselves the assessment window to the end of October. RCMs will guide, support and advise, working with the clubs on their plans for Badminton within their community • The KPIs on the Strategy – bottom up – by the Jan workshop we will have a better understanding and idea of what these figures could be • BeActiveWales applications - support Clubs in application process • Coach Development Pathway – Working group has been set up to build a pathway that will support coaching at every level • All of these should support the building of our base to safeguard our sport <p>Thankyou on behalf of the Badminton Wales TEAM for your continued support throughout the year and we are all looking forward to the next year as we drive the new strategy together.</p>
	<p>PH - Clarification of the Vision – 3 Aims and 13 Measures Draft Vision – 3 broad aim and we are looking to measure our progress against those 3 aims and we have come up with 13 KPIs ways to collectively we can measure our progress – junior / senior / male / female/ disability/ ethnic backgrounds /competitive / performance – grassroots to elite level.</p> <p>Jan workshop Board and Staff will give BW a much better idea, through the work of the RCMs, what sort of level of growth the whole badminton Wales community think is realistic against the 13 measures. Important workshop for Board and Staff</p> <p>Key aspect of the Staffing Team is that we have the whole of Wales covered with the RCMs in North – Mid – South-West and South-East and their role is to inspire support and guide you as clubs and other providers within the community to do as much as you possibly can for the future health of the game.</p> <p>No questions.</p>
6	2021 - 22 ACCOUNTS

<p>6.1</p>	<p>For the period covering the accounts Nick was co-opted onto the Board Now full Board Director on companies house Focus on the key pages of the accounts <u>Summary</u></p> <ul style="list-style-type: none"> • current directors are, registered offices and who the accountants are – Arthur Gaits • BW don't ask them to do an audit but it may be something that we may ask them to do one in the future. • Instead they do an accountants report pg. 10– we prepare the info and they put it in the format of statutory accounts that go to companies house • emphasis that we are responsible for our own financial statements, they haven't audited but have put a accountants report in the accounts <p>Income & Expenditure</p> <ul style="list-style-type: none"> • Income <ul style="list-style-type: none"> ○ Income – SW gone down from 22/23 – this figure included one off Covid Support fund ○ Membership –gone up due to increased fees but more so due to capturing all players when entering tournaments that they are affiliated to BW • Expenditure <ul style="list-style-type: none"> ○ Staffing costs decreased due to going down to a TEAM of 4 from Oct 22 onward – now we are back up to full TEAM budget going forward will reflect a full team. ○ Increased Performance Programme cost - running for full 12 months with full team <p>Balance Sheet</p> <ul style="list-style-type: none"> • Increase in cash at bank is SW funding not spent in the year and carried forward to future years as agreed with SW – Cost of Living funding received March 2023 – spent in FY 23/24. • the increase in SW funding through deferred income and cost of living carried forward is reflected in the creditors • Deferred Income - BW to continue to establish the player development pathway programmes that we have been building over the past year. The areas that we will use the £60K carry forward: - BW Performance Programme – enabling players to thrive Player Development Pathway – linking the pathway with college network Coach Development - increasing quality and quantity of BW Coaches <p>2 items to mention</p> <ol style="list-style-type: none"> 1. Rest of the accounts are supporting info to what we have gone through 2. Accounts will be signed by PH this year as he has been in place for the entire FY22/23 <p>Thank you to NR for the past 12 months as co-opted and now Positive feedback from Arhtur Gaits – asked for feedback – very complimentary of BW</p> <p>No questions.</p>
	<p>Request to approve the 22/23 Accounts</p>

3. Approve 2022/23 Annual Report | Accounts

[More Details](#)

- Yes 11
- No 0



Accounts 22/23 formally approved by the membership

7 ARTICLES OF ASSOCIATION

- 7.1
- Chair seek approval for new Directors to the Board
 - At the AGM22 BW Articles were changed to include a Nomination Panel rather than having straight elections Director roles are advertised and the Nomination Panel interview
 - Panel consists of
 - Michael Watt – Independent Chair – Badminton Ireland Chair
 - YC Lim – SW region
 - Fiona Reid – NW region – player within the membership and CEO of DSW
 - Richard Vaughan – ex Welsh International + Badminton Europe Vice President
- Roles advertised: -
- Legal | Facilities | Technical Official | Mid- North Wales Coaching – Development
 - Interviewed by the Panel – competitive process
 - The recommendation from the Nomination Panel have been provided
 - Successfully nominated were people from within the membership.
 - These will become Badminton Directors and require ratification from the voting members at the AGM.
 - Chair strongly recommends you support the recommendation from the Nomination Panel

Request to approve the approve the new Directors

3. Approve Legal Director - Sian Elvis

[More Details](#)

Insights

- Yes 11
- No 0



4. Approve Officiating Director - David Evans

[More Details](#)

 Insights

● Yes 10
● No 0



5. Approve Facilities Director - Jeff Reynolds

[More Details](#)

 Insights

● Yes 11
● No 0



6. Approve Coaching & Development Director - NORTH - Chris Egan

[More Details](#)

● Yes 11
● No 0



Report shown

- Shows that BW have gone through a process
- Interview – scoring
- Shows what the Board looks like
- Keeping an eye on the make up and balance of the Board
- North/South | Male/Female | Ethnicity
- There are still gaps to fill
- A lot of the skill gaps have now been covered
 - Legal
 - Financial
 - Facilities
 - Coaching
 - Development
- One or two gaps that BW still have and will be looking to recruit in the next 12 months

Approval of 4 Badminton Directors

8 CLOSE

The AGM closed at 19.29