

**Badminton Wales**  
**Sport Wales National Centre**  
**Sophia Gardens**  
**Cardiff**  
**CF11 9SW**

# International Competition – Individual Entry

March 2024



## **CONTENT**

- 1. BWF PROTOCOL FOR PLAYERS & TEAM ENTOURAGE**
- 2. COMPETITION ENTRY REGULATIONS**
- 3. UK GUIDANCE FOR PLAYERS TRAVELLING ABROAD**
- 4. WORLD RANKINGS**
- 5. INTERNATIONAL COMPETITION CALENDAR**
- 6. ANTI-DOPING INFORMATION**
- 7. CHECKLIST**
- 8. ENTRY TO INTERNATIONAL COMPETITION INSTRUCTIONS**



## 1. PROTOCOL FOR PLAYERS & TEAM ENTOURAGE

Please read [Tournament Specific Information](#) and [BWF Announcements](#) for up-to-date information regarding international tournaments.

Please read [Badminton Europe Competition Guidance](#) for Badminton Europe competition Regulations.

## 2. COMPETITION ENTRY REGULATION

Welsh Player Entering Badminton Europe or Badminton World Federation International Tournaments.

- Entry into a Sanctioned International Tournament can only be done by the Member Association, where the Player is registered, with BWF as a “Registered Player for Entry”.
- The Member Association which can enter the Player, is the country shown for the Player on the World Ranking and/or World Junior Ranking unless no Tournaments have been played.
- The player should be a registered member with the Member association and have a membership number, with the Member Association, before entry can be made.
- Entry requests must be submitted through the Sport80 membership platform (<https://badmintonwales.sport80.com>). **See instructions in section 8.**
- This request should be made 3 weeks in advance of the closing date (as early as possible). Whilst Badminton Wales will make every effort to ensure entry to the tournament, they will not be liable for any missed entry deadline.
- Admin fee of £20 will be charged per tournament entry.
- Badminton Wales will forward confirmation and receipt of entry to the Player.
- Entry withdrawals should be submitted to the same emails before the entry deadline, where possible. Any withdrawal notification must be made before 13:00h, three days before final deadline. While Badminton Wales will make every effort to ensure correct notification to the tournament, they will not be liable for any withdrawal fees, if this deadline is missed.
- The entry fees become due if a player is entered and has not been withdrawn, when the entry deadline passes.
- The entry fees will not be refunded in the case of a withdrawal.
- All entry fees must be settled by the players within 2 (two) months after the end of the tournament.
- The invoice for entry fees will have the 2-month deadline and if no payment has been received after the deadline has passed, the organisers will forward the invoice with the registration of deliverance and the copy of the original entry together with the original invoice to BADMINTON EUROPE.
- Every unpaid invoice for entry fees sent to BADMINTON EUROPE by a tournament organiser following the above-mentioned procedure, shall result in an additional administrative fine of 100,00 EUR.
- If a player/pair is listed on a “Reserve List”, no entry fee is to be paid before being promoted to the Main Draw or Qualification draw. Before the withdrawal deadline has passed, a promotion from the “Reserve List” to the Main Draw or Qualification draw is obligated and will be done automatically, unless the respective player/pair has withdrawn from the “Reserve List” beforehand. After the withdrawal deadline has passed, the organisers must have such a promotion confirmed in writing by the association/associations of the respective player/pair



before it takes place. Only when this confirmation has been given, the player/pair is considered as an entry.

- Organisers are allowed to refuse entries if Member Associations or their players have outstanding fees from a previous year.
- Any withdrawal after the Monday immediately preceding the draw, for any reason whatsoever, the player is liable to an amount of US\$ 150,00 for the inconvenience caused by the withdrawal (as defined in BWF General Competition Regulations).
- Any player not showing up for a match at the tournament, without having been withdrawn in advance, renders them liable to an additional amount of US\$ 500,00 for the inconvenience caused by the “no show” (as defined in BWF General Competition Regulations).
- The payment of withdrawal fees and “no shows” shall be collected by the BWF and the amount concerning the withdrawal fees shall be forwarded to the organisers after US\$ 100,00 per withdrawal is retained by the BWF. However, if the player was entered by the Member Association under whose jurisdiction the competition is held, then the whole payment shall be retained by the BWF.
- Not succeeding in getting a visa for the tournament as a player is not a valid reason to discard a fine for withdrawal or no show.
- Players entering Individual Tournaments must act as their own “Team Manager” and will be responsible for all such duties e.g. attend Manager’s Meeting. Should multiple players enter the same tournament independently, they must all act as their own “Manager”, unless agreed within the Welsh travelling group.

Badminton Wales are not responsible for players entry fees or any fines a player may have earned. All players entering International Tournaments are responsible for settling their entry fees along with any penalties that they obtain.

The Player must be in good standing with the National Governing Body to enter International Competitions including: -

- No outstanding debt

## Tournament Grades

|                                       |   |
|---------------------------------------|---|
| <b>GRADE 1</b><br>BWF Major Events    | BWF World Championships<br>Thomas Cup (BWF World Men's Team Championships)<br>Uber Cup (BWF World Women's Team Championships)<br>Sudirman Cup (BWF World Team Championships)<br>Suhandinata Cup (BWF World Junior Team Championships)<br>Eye Level Cups (BWF World Junior Championships)<br>BWF World Senior Championships<br>(No prize money for BWF Major Events) |
| <b>GRADE 2</b><br>HSBC BWF World Tour | Level 1 – HSBC BWF World Tour Finals (Prize pool – \$1,500,000)<br>Level 2 – HSBC BWF World Tour – Super 1000 (Prize pool – \$1,000,000)<br>Level 3 – HSBC BWF World Tour – Super 750 (Prize pool – \$700,000)<br>Level 4 – HSBC BWF World Tour – Super 500 (Prize pool – \$350,000)<br>Level 5 – HSBC BWF World Tour – Super 300 (Prize pool – \$150,000)          |
| <b>GRADE 2</b><br>BWF Tour            | Level 6 – BWF Tour Super 100 (Prize pool – \$75,000)  |
| <b>GRADE 3</b><br>Continental Level   | Grade 3 – International Challenge (Prize pool – \$25,000)<br>Grade 3 – International Series (Prize pool – \$10,000)<br>Grade 3 – Future Series (Prize pool – less than \$10,000)  |

[BWF General Competition Regulations](#):- Chapter 5 – Technical Regulations. Section 5.1 – General Competition Regulations

9.3.2 From the time of arrival at the venue, the Team Manager shall assume all administrative and other responsibilities on behalf of the relevant Member and all the Players and team officials in connection with the conduct of the Tournament.

9.3.3 For all Grade 1 and 2 Tournaments the Team Manager/Player/Coach must attend any briefing meeting called by the Referee and / or by the Committee of Management. Where there is a failure to comply, Regulation 31 shall be applied.

**Regulation 31:** - Any Participant (including in particular a Player / pair, coach, team official, Technical Official or Tournament organiser) who commits an offence as referred to in Regulation 31.2 shall be levied with a penalty as stated in Regulation 31.2 and any financial penalties are to be retained by the BWF.



## **Clothing**

Colour, design, lettering and advertising on clothing shall be regulated by [BWF General Competition Regulations](#) § 20 to 24 – please read and familiarise yourself with the clothing regulations ahead of the competition. Any breach of these regulations will be forwarded to BWF. All players competing in International Tournaments are responsible for settling any penalties that they obtain.

To help players best understand and implement advertising on their player clothing, BWF has produced guidance documentation.

Based on the advertising regulations within the BWF General Competition Regulations (GCR) – specifically section 5.1.2 - visual guide to BWF player clothing advertising regulations.

For detailed information, including all player and coach clothing regulations, please refer to the full BWF GCR (BWF Statutes, Section 5.1) at the statutes page of the BWF Corporate website at: [BWF Corporate Statutes](#)

It is mandatory that partners in doubles wear the same colour of the T-shirt and shorts/skirts at all time during play in both the qualification and the main draw. Failing to do so shall result in an administrative fine of 100,00 EUR.

## **Travel Insurance**

Player requires own travel insurance when entering and competing in Individual International Competitions. Please check to make sure you have adequate travel insurance in place.

### **3. UK GUIDANCE FOR PLAYER TRAVELLING ABROAD**

Guidance for British people travelling overseas can be found at UK Government website [Travelling Abroad](#).

### **4. WORLD RANKINGS**

The higher the level of tournament the better the ranking points available and the larger the prize money, but also harder to get into.



|                                       |   |
|---------------------------------------|---|
| <b>GRADE 1</b><br>BWF Major Events    | BWF World Championships<br>Thomas Cup (BWF World Men's Team Championships)<br>Uber Cup (BWF World Women's Team Championships)<br>Sudirman Cup (BWF World Team Championships)<br>Suhandinata Cup (BWF World Junior Team Championships)<br>Eye Level Cups (BWF World Junior Championships)<br>BWF World Senior Championships<br>(No prize money for BWF Major Events) |
| <b>GRADE 2</b><br>HSBC BWF World Tour | Level 1 – HSBC BWF World Tour Finals (Prize pool – \$1,500,000)<br>Level 2 – HSBC BWF World Tour – Super 1000 (Prize pool – \$1,000,000)<br>Level 3 – HSBC BWF World Tour – Super 750 (Prize pool – \$700,000)<br>Level 4 – HSBC BWF World Tour – Super 500 (Prize pool – \$350,000)<br>Level 5 – HSBC BWF World Tour – Super 300 (Prize pool – \$150,000)          |
| <b>GRADE 2</b><br>BWF Tour            | Level 6 – BWF Tour Super 100 (Prize pool – \$75,000)  |
| <b>GRADE 3</b><br>Continental Level   | Grade 3 – International Challenge (Prize pool – \$25,000)<br>Grade 3 – International Series (Prize pool – \$10,000)<br>Grade 3 – Future Series (Prize pool – less than \$10,000)  |

Below is the Ranking Points Table, this will show you the maximum points available for each event while also providing the points breakdown for each round of those events.

|  | Winner | Runner Up | * 3-4 | 5-8  | 9-16 | 17-32 | 33-64 | 65-128 | 129-256 | 257-512 | 513-1024 |
|--|--------|-----------|-------|------|------|-------|-------|--------|---------|---------|----------|
| <b>Grade 1 - BWF Tournaments (BWF World Championships and Olympic Games)</b> | 13000  | 11000     | 9200  | 7200 | 5200 | 3200  | 1300  | 650    | 260     | 130     | 65       |
| <b>Grade 2 – BWF World Tour – Level 1 (Finals) and Level 2</b>               | 12000  | 10200     | 8400  | 6600 | 4800 | 3000  | 1200  | 600    | 240     | 120     | 60       |
| <b>Grade 2 – BWF World Tour, Level 3</b>                                     | 11000  | 9350      | 7700  | 6050 | 4320 | 2660  | 1060  | 520    | 210     | 100     | 50       |
| <b>Grade 2 – BWF World Tour, Level 4</b>                                     | 9200   | 7800      | 6420  | 5040 | 3600 | 2220  | 880   | 430    | 170     | 80      | 40       |
| <b>Grade 2 – BWF World Tour, Level 5</b>                                     | 7000   | 5950      | 4900  | 3850 | 2750 | 1670  | 660   | 320    | 130     | 60      | 30       |
| <b>Grade 2 – BWF World Tour, Level 6</b>                                     | 5500   | 4680      | 3850  | 3030 | 2110 | 1290  | 510   | 240    | 100     | 45      | 30       |
| <b>Grade 3 – International Challenge</b>                                     | 4000   | 3400      | 2800  | 2200 | 1520 | 920   | 360   | 170    | 70      | 30      | 20       |
| <b>Grade 3 – International Series</b>  | 2500   | 2130      | 1750  | 1370 | 920  | 550   | 210   | 100    | 40      | 20      | 10       |
| <b>Grade 3 – Future Series</b>   | 1700   | 1420      | 1170  | 920  | 600  | 350   | 130   | 60     | 20      | 10      | 5        |

The world rankings are compiled of tournament results from BWF sanctioned events held over the last 52-week period. Those points will count towards your ranking until the same ranking event is played the following year of the 52-week period is lapsed.



Your world ranking is made up of 10 event points.

If you have played 10 or fewer events, these points will be added together to provide your ranking. If you have played 11 or more events, then the highest 10 event points scores will be added to provide for ranking.

To maintain your best ranking, you need to ensure there are 10 active tournament results on your ranking at all times.

The official BWF Statutes for this can be found at: [Statutes | BWF Corporate \(bwfbadminton.com\)](http://www.bwfbadminton.com)

## 5. INTERNATIONAL COMPETITION CALENDAR

### BWF Tournament Calendar

Grade 3 – Continental Events

- [Future Series](#)
- [International Series](#)
- [International Challenge](#)

### HELPFUL TIPS

| <u>Before</u>  | <u>During</u>  |
|--|--|
| <ul style="list-style-type: none"> <li>• Submit tournament entry to BW before deadline.</li> <li>• Booking of flights/travel</li> <li>• Organise transport with event on arrival and departure</li> <li>• Gain Visa or any relevant travel documents needed</li> <li>• Book Accommodation</li> <li>• Spend time researching Hotel and restaurant to know what is available</li> <li>• Book practice courts where possible</li> <li>• Ensure T-shirt printing followed BWF regulations</li> <li>• Get a currency card to use to save charges for withdrawing cash (Monzo/Starling/Revolut)</li> <li>• COVID tests / Invite Letter / Quarantine period</li> <li>• Taper training week prior to event (Less intense more sharpening up)</li> <li>• Apply for accreditation</li> </ul> | <ul style="list-style-type: none"> <li>• Attend Team Managers Meetings</li> <li>• Plan for changes (promotion or withdrawals)</li> <li>• Complete Media Form if wanting to video matches</li> <li>• Plan to take your own food/snacks/drinks to suit your needs</li> <li>• Plan a good pre and post fuel schedule (what/when etc)</li> </ul> |



## 6 Anti-Doping

- All Players in the “Pathway” may be submitted to UKAD for their potential records and joining of their testing pool.
- All Badminton Wales members may be submitted to UKAD for their potential records and joining of their testing pool.
- Any player entering a tournament via Badminton Wales may be submitted to UKAD for their records and can be tested, if selected.
- Players will agree to abide by all Anti-Doping regulations and rules and detailed by UKAD (<https://www.ukad.org.uk/>).
- Athletes, Athlete Support Personnel, and other relevant Persons (including Badminton Wales employees involved in any aspect of Doping Control) include provisions confirming that they (1) agree to be bound by the Badminton Wales’s/UKAD’s anti-doping rules, and (2) will cooperate with Code-compliant anti-doping investigations and proceedings.
- Athletes wishing to remove themselves from the Performance Pathway, must inform the Designated Anti-Doping lead, in writing, of their intention to do so. This can be submitted to UKAD as evidence of withdrawal from Pathway. Failure to do so can lead to the athlete remaining as an identified Performance Athlete.
- Athletes must take Strict Liability for all behaviours. This means each athlete is strictly liable for the substances found in his or her bodily specimen, and that an anti-doping rule violation occurs whenever a prohibited substance (or its metabolites or markers) is found in bodily specimens, whether or not the athlete intentionally or unintentionally used a prohibited substance or was negligent or otherwise at fault.
- Access to current 2022 The Prohibited List can be found [HERE](#). It is important to note that this list can change and so athletes must take responsibility for keeping up to date. “Lack of awareness” of a change, is no defence against any Anti-Doping rule violation.
- Each person subject to the [Operational Rules of Badminton Wales/Regulations of Badminton Wales] agrees to be bound by and observe all other codes of conduct, regulations, rules and policies published by Badminton Wales from time to time including, but not limited to the Players Code of Conduct, UK Anti-Doping Rules/Anti-Doping Rules of the Badminton Wales];
- The individual/[recipient] shall be deemed to have made him/herself familiar with, and hereby agrees to be bound by [the UK Anti-Doping Rules/Anti-Doping Rules of the Badminton Wales] and to submit to the authority of UK Anti-Doping and any other appropriate body in the application and enforcement of those Rules.
- The individual agrees to cooperate fully with any World Anti-Doping Code compliant anti-doping investigations or proceedings, whether conducted by UK Anti-Doping or any other competent body.
- A Minor may not participate in Badminton Wales’ Pathway unless a parent or guardian of that Minor has consented to Testing of that Minor. For the purposes of these Rules, the consent of a parent or guardian to Testing a Minor, shall be deemed from the fact that the Minor has been permitted by their parent or guardian to participate in the Pathway Confirmation in writing of such consent may be required to be provided at any time.



- The [UK Anti-Doping Rules / Badminton Wales’ anti-doping rules] apply to all participants of the sport, including Minors, and they make all participants subject to drug Testing. For the purposes of those rules, consent of a parent or guardian to the Testing of a Minor is deemed to follow automatically from the fact that the Minor has been permitted by their parent or guardian to participate in badminton. Therefore, any Minors participating in the sport may be subject to drug testing.
- Continued entry to an event via Badminton Wales infers acceptance of all UKAD rules and regulations.

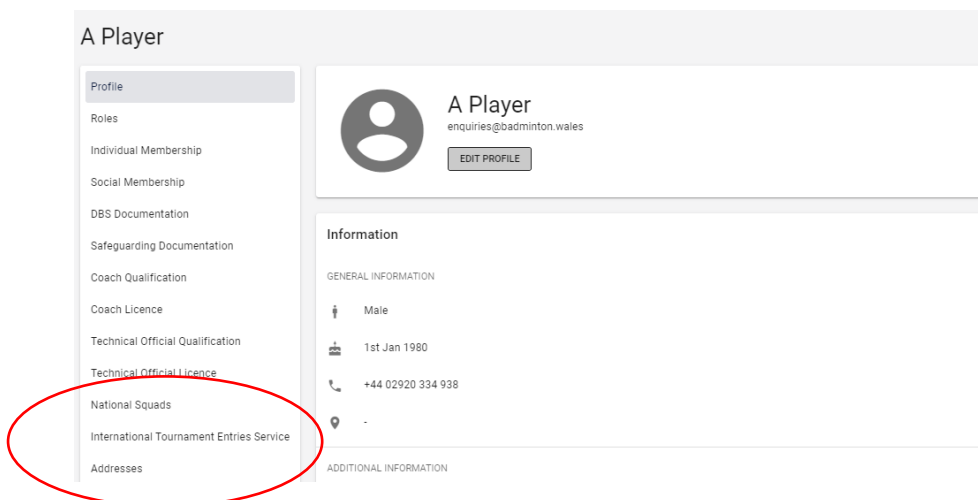
## 7. CHECKLIST

- In good standing with the National Governing Body
- Read BWF Protocol
- Read [Tournament Specific Information](#)
- Read and understood UKAD Anti-Doping processes and procedures, and understand the term “Strict Liability”.
- Read UK Guidance for Travel
- Read Competition Entry Regulations
- Complete the International Entry Service form in Sport80.
- Travel Insurance
  - Player requires their own travel insurance when competing in Individual International Competitions. Please check to make sure you have adequate insurance in place.
- Travel details shared with Badminton Wales

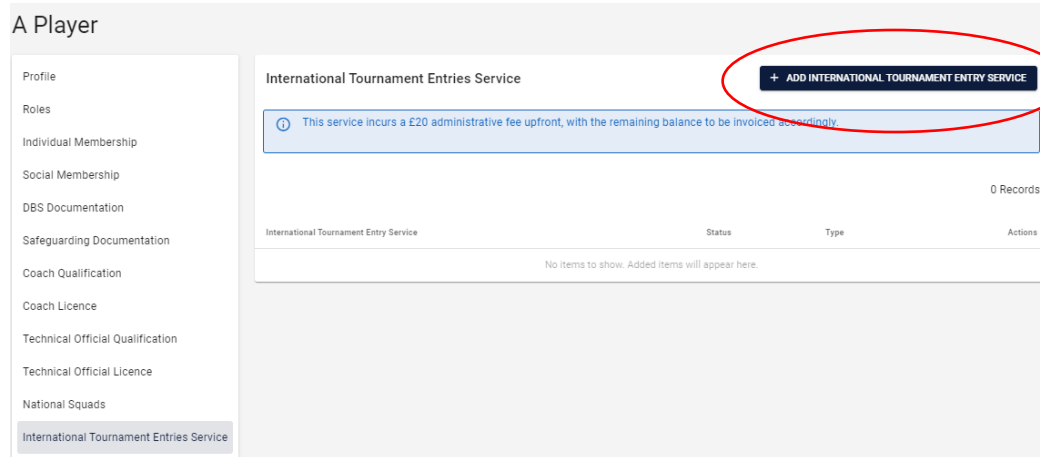
## 8. Instructions on entering International Events on Sport80.

Persons wanting to enter a BWF Sanctioned event must log in to their Badminton Wales Sport80 Membership account.

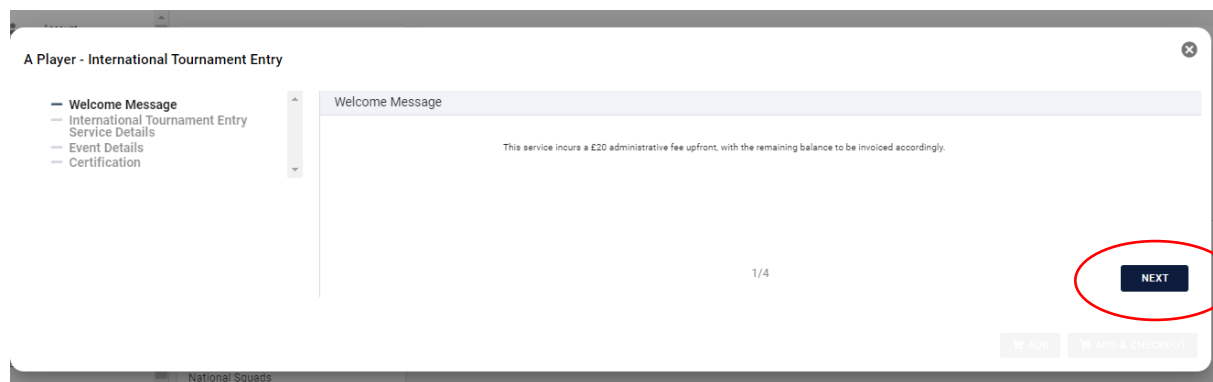
On the left-hand side of the screen they click on “International Tournament Entry Service”.



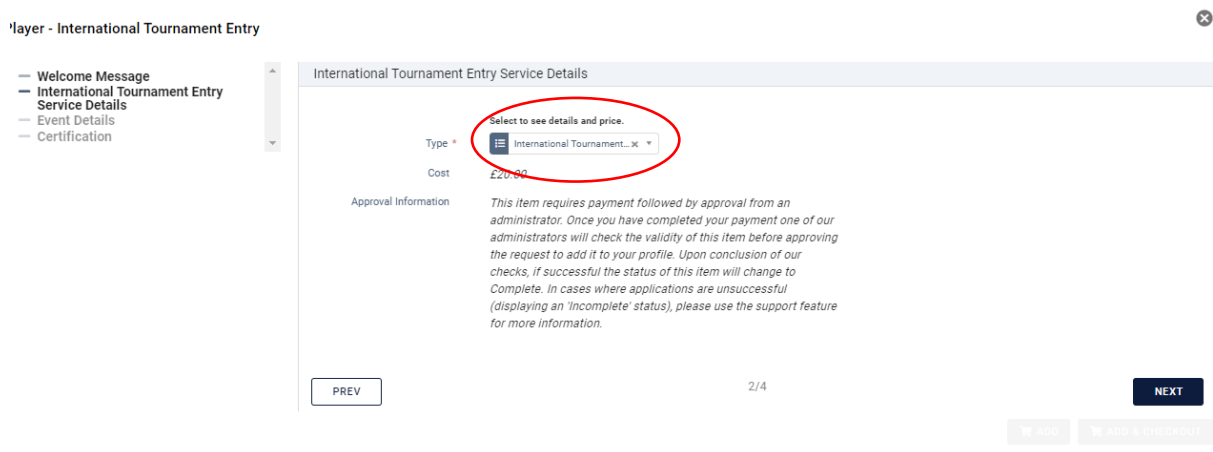
On the next screen they must click on “Add International Tournament Entry Service”. Please note there is a £20 administrative fee up front.



This takes you to this page which gives you a notification of the administration charge. Click “Next”.



Once on this page ensure the Type icon is populated with “International Tournament”. Then click next.





On the event details page please populate the boxes with the appropriate information including the direct link to the Tournament Software entry form. The example below shows entry to the Malta International with a selection for XD only.

IN A DOUBLES ENTRY, BOTH BADMINTON WALES PLAYERS MUST COMPLETE THIS APPLICATION OR NO ENTRY WILL BE SUBMITTED.

If you are entering with a player from another National Association, BW will not have any liability if the other person fails to enter their tournament correctly.

ALL BOXES MUST BE POPULATED. Then click next.

Player - International Tournament Entry ✕

- Welcome Message
- International Tournament Entry Service Details
- **Event Details**
- Certification

Event Details

Event Entry Link \*

Event Name \*

Week \*

Date of Event \*

Event Discipline \*  Men's Singles  Women's Singles  Men's Doubles  
 Women's Doubles  Mixed Doubles

Mixed Partner \*

Event Age Group \*

Provide Entry Instructions \*

PREV 3/4 NEXT

On this page you must click and accept responsibility for being aware of the regulations for International Competition entry. Please make sure you read all BWF/BEC regulations and are aware of all their processes and procedures. Badminton Wales will not accept any liability for a player breaching BWF/BEC/Tournament rules. All fines will be the responsibility of the individual player to address.

Please click on "Yes" box and then checkout.

- Welcome Message
- International Tournament Entry Service Details
- Event Details
- Certification

Certification

I accept to abide by the [regulations for International Competition Entry](#).

I (as the player) am in good standing with the National Governing Body (Badminton Wales) to enter International Competitions, which includes:

- No outstanding debt.
- Not be subject to any action under the player code of conduct.

Yes

PREV

4/4

ADD

ADD & CHECKOUT

This takes you to the payment page where you must complete the payment.

**Basket**

| Item  | Quantity | Cost Per Item | Total  | Remove |
|---|----------|---------------|--------|--------|
| A Player - International Tournament Entry International Tournament Entry - One Time Payment | 1        | £20.00        | £20.00 |        |

Discount Code  **APPLY**

**MAKE DONATION**

**Total:** £20.00

[Click here to use my details](#)

**Billing Details**

Name: \*

Email: \*

Address Line 1: \*

Address Line 2:

Address City: \*

Country: \*

Postcode: \*

Country: \*

Save Details For Future Use **CHECKOUT**

| Item   | Quantity | Cost Per Item | Total |
|--|----------|---------------|-------|
| International Tournament Entry International Tournament Entry - One Time Payment | 1        | 20.00         | 20.00 |
| International Tournament Entry International Tournament Entry - One Time Payment | 1        | 20.00         | 20.00 |

**Items:** £40.00

**Processing Fee:** £0.00

**Total:** £40.00

Card number:

Expiration:

Country:  Postal code:

**Powered by Stripe** **PAY**

Once payment has been received by BW, a notification will be sent to the BW Office where we will then enter you in the appropriate event and send you confirmation of entry.

If, for whatever reason, your entry is rejected or cannot be completed (eg past the entry deadline) 50% of your administration fee will be refunded. If your partner is from another association and they fail to enter correctly causing the cancellation of your entry, you will still be liable for all BEC/BWF fee payments.

Should you subsequently decide to withdraw from a tournament after receiving confirmation, for whatever reason, BW will retain the £20 administration fee.



Entry requests should be made 3 weeks in advance of the closing date (as early as possible).