



## **Major Event Safeguarding Policy**

### **Purpose & Scope**

Badminton Wales has developed this Major Event Safeguarding Policy and its' associated procedures to:

- Protect all individuals connected with Badminton Wales major events from any type of harm and/or abuse.
- Ensure that major event officials understand their responsibilities in relation to safeguarding.
- Ensure that major event officials know how to respond appropriately when safeguarding concerns are raised.
- Provide major events officials with guidance on how they should behave should they suspect that a child or athlete may be experiencing or be at risk of experiencing some form of harm, and how to respond to, and report a concern.

This policy applies to all individuals involved with a Badminton Wales Major Event including, but not limited to, staff, volunteers, coaches, officials, participants, and spectators.

During the major event period, this policy will extend to all athletes and support personnel.

### **Definitions**

Due to different terminology and legislation used across participant nations, it is important to have a clear and consistent understanding of what certain terminology means and to ensure that the context in which this policy has been developed is clearly defined. For the purposes of this policy, the following terms have the following meanings:

- **Safeguarding:** preventing and protecting children and adults at risk from abuse or neglect and educating those around them to recognise the signs and dangers.
- **Adult at risk:** anyone over 18 years of age who is experiencing or is at risk of abuse or neglect and has needs for care and support (whether or not the authority is meeting any of those needs), and as a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.
- **Child/Children/Young Person:** any person under the age of 18.
- **Position of Trust:** a legal term referring to an adult who is regularly involved in caring for, training, supervising, or being in sole charge of children and young people.
- **Harm:** ill treatment which includes sexual abuse, neglect, emotional abuse, and psychological abuse, the impairment of physical or mental health (including that suffered from seeing or hearing another person suffering ill treatment, the impairment of physical intellectual, emotional, social or behavioural development (including that suffered from seeing or hearing another person suffer ill treatment).
- [Types of Harm](#)
- [Lower-level concern or poor practice](#)



## **Policy Statement**

Badminton Wales is fully committed to protecting any individual associated with Badminton Wales major events from all forms of harm and/or abuse and to ensure appropriate action is taken if such harm occurs or is suspected. Badminton Wales major events safeguarding principles are as follows:

- The welfare of children and adults at risk is paramount.
- All participants have a right to feel safe and be safe.
- Everyone has a shared responsibility for safeguarding.
- Badminton should be an environment that is respectful, ethical and free from all forms of non-accidental harm.
- No child and adult at risk (or other individual) should experience abuse of any kind and all covered persons have a duty of care and a responsibility to promote the welfare of children and adults at risk and to keep them safe.
- Safeguarding is everyone's responsibility and Badminton Wales has a responsibility to ensure best safeguarding practice is in place throughout all events.
- Every child and adult at risk, regardless of age, ability or disability, gender, gender identity, marital status, pregnancy or maternity, race, religion or belief, sex, sexual orientation, language, socioeconomic background or identity, or migration status has an equal right to protection from all forms of harm or abuse.
- All partners are expected to understand their role and responsibilities, and to know how to respond when a safeguarding concern is raised.
- All children and adults at risk should be empowered and encouraged to fulfil their own potential. Decisions made about children and adults at risk will be made, as far as possible, with their participation and in their best interest; giving full consideration to how such decisions will affect them.

## **Commitment**

As part of our approach to safeguarding, Badminton Wales will:

- Ensure that everyone associated with a major event knows how to report a concern.
- Promote and prioritise the safety and wellbeing of all involved with major events.
- Value and respect all individuals.
- Ensure robust safeguarding arrangements and procedures are in operation at all levels of a major event.
- Adopt safeguarding best practice through our policies, procedures and codes of conduct for staff and volunteers.
- Ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns.
- Provide effective management for staff and volunteers through supervision, so they all know about our policies, procedures and codes of conduct and follow them confidently and competently.
- Ensure appropriate action is taken in the event of all incidents or concerns, from lower-level concerns and poor practice to more serious allegations of abuse.

- Provide support to all individuals involved in a concern or allegation.
- Ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored in line with the Data Protection Act 2018 and GDPR. [more information about this is available from the [Information Commissioner's Office](#)].
- Prevent the employment or deployment of unsuitable individuals by recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made.

### **Working with Partner Organisations**

Badminton Wales expects that shared principles and values will mean that partner organisations will fully support the values and commitments set out in this policy. Badminton Wales recognises that those with safeguarding policies and associated measures already in place will be best equipped to comply with the standards set out in this policy.

### **Reporting a Concern**

Any safeguarding concerns, including concerns about the conduct of a member of staff, volunteers, or contractors should be reported via our [Reporting Form](#) or to a member of Badminton Wales staff, in line with this Safeguarding policy.

Badminton Wales wants to be presented with any information, from any source, where there is reason to believe that someone involved with or connected to a major event has:

1. harmed and/or presents a risk of harm to any children or athletes/adults at risk, or;
2. engaged in poor practice.

Badminton Wales will support those who wish to make a report and provide such guidance as might be necessary or desirable in relation to the making of a report, whether the person making the report is someone who is reporting conduct that has directly affected them, conduct that has (or might have) affected one or more others, or they are reporting a concern that someone presents a risk of harm (even if they are not aware of any specific conduct.)

All safeguarding concerns and any discussions about a child or athlete/adult at risk's welfare should be recorded accurately in writing whether or not further action is taken and should follow the Safeguarding Adults Procedure or Safeguarding Children Procedure.

It is important to remember that the information provided could be used as evidence should there be any formal investigation. When reporting a concern to Badminton Wales in respect of another person who has been abused/harmed (or might have suffered abuse/harm), the person making the report should:

- not seek to determine if the person has been abused or is otherwise at risk of harm (it is not the responsibility of the person making the report to do so);
- focus on facts rather than opinion, i.e., what exactly has been observed, seen, heard, or disclosed; and
- distinguish clearly between what the person making the report knows first-hand, and what they have been told by others.



## Responding to Reports

Badminton Wales initial response to a reported concern will depend on its' nature and specific facts.

Where a safeguarding concern is reported to Badminton Wales by another body within the major event, Badminton Wales will liaise with that organisation to determine the most appropriate response.

Badminton Wales will share information and work in partnership with statutory agencies, and any other appropriate authorities/bodies, in accordance with their procedures, in order to enable them to carry out their duties to investigate concerns and protect children and athletes/adults at risk.

It is unlikely that it will be possible in any case to determine exact timescales for when reports will be resolved. However, Badminton Wales will seek to respond to any report as quickly as the circumstances require. Badminton Wales will always try to ensure that all parties know what procedure will be followed and what the expected timescales are, as well as any changes to those timescales and why.

Wherever possible, Badminton Wales will also seek to agree to provide regular updates to the report maker and any other appropriate person(s), at such frequency and in such manner as requested by the report maker and any other appropriate person.

Whilst the welfare of children and adults at risk is paramount, Badminton Wales recognises it also has a duty to those accused of harming others and/or who are suspected of posing a risk of such harm. Consideration will therefore be given in each case as to what level of support should be provided to such persons on a case-by-case basis.

## Legislation

As an organisation based in Wales, this policy has been developed in accordance with relevant legislation and statutory guidance applicable in Wales.

## Further Information

<b>Badminton Wales Safeguarding Lead</b>	<b>Dave Bendle</b>	<b>02920 334938</b>	<a href="mailto:Dave.Bendle@badminton.wales">Dave.Bendle@badminton.wales</a>
<b>WSA Safeguarding Manager</b>	<b>Sian Jones</b>	<b>07415 414372</b>	<a href="mailto:Sian.Jones@wsa.wales">Sian.Jones@wsa.wales</a>
<a href="#">Cardiff &amp; Vale Safeguarding Board</a>	<a href="#">Report a Concern</a>		

**In a safeguarding emergency,  
where someone is at immediate risk of harm, call 999**



## **Sources of Information and Support- Safeguarding Children**

### **NSPCC**

A leading children's charity in the UK specialising in child protection.

Tel: **0808 800 5000**

Email: [help@NSPCC.org.uk](mailto:help@NSPCC.org.uk)

### **The Child Protection in Sport Unit (CPSU)**

The CPSU is part of the NSPCC and was founded in 2001 to help improve safeguarding and child protection practices within sports organisations.

Tel: **0116 366 5580**

Email: [cpsu@nspcc.org.uk](mailto:cpsu@nspcc.org.uk)

### **Children in Wales**

The national umbrella body for organisations and individuals who work with children and young people in Wales. Children in Wales work closely with Welsh Government to ensure children's rights are at the forefront of policy development and decision making.

Tel: **029 20 342434**

Email: [info@childreninwales.org.uk](mailto:info@childreninwales.org.uk)

### **Wales Safeguarding Procedures**

The Wales Safeguarding Procedures detail the essential roles and responsibilities for practitioners to ensure that they safeguard children and adults who are at risk of abuse and neglect.

### **Young Minds**

Young Minds provides children and young people with the tools to look after their mental health and seeks to empower adults to be the best support they can be to the children and young people in their lives.

## **Sources of Information and Support- Safeguarding Adults**

### **Ann Craft Trust**

A national organisation providing information and advice about adult safeguarding. The Ann Craft Trust has a specialist Safeguarding Adults in Sport and Activity team to support the sector

Tel: **0115 951 5400**

Email: [Ann-Craft-Trust@nottingham.ac.uk](mailto:Ann-Craft-Trust@nottingham.ac.uk)

### **Live Fear Free**

Providing help and advice about violence against women, domestic abuse and sexual violence.

Tel: **0808 80 10 800**

### **Men's Advice Line**

For male domestic abuse survivors

Tel: **0808 801 0327**

### **National LGBT+ Domestic Abuse Helpline**

Tel: **0800 999 5428**

Email: [help@galop.org.uk](mailto:help@galop.org.uk)

### **Rape Crisis Federation of England and Wales**

Rape Crisis was launched in 1996 and exists to provide a range of facilities and resources to enable the continuance and development of Rape Crisis Groups throughout Wales and England.

Tel: **0808 500 2222**

Email: [info@rapecrisis.co.uk](mailto:info@rapecrisis.co.uk)

### **Respond**

Respond provides a range of services to victims and perpetrators of sexual abuse who have learning disabilities, and training and support to those working with them.

Tel: **020 7383 0700** or **0808 808 0700** (Helpline)

Email: [services@respond.org.uk](mailto:services@respond.org.uk)

### **Stop Hate UK**

Works to challenge all forms of Hate Crime and discrimination, based on any aspect of an individual's identity. Stop Hate UK provides independent, confidential and accessible reporting and support for victims, witnesses and third parties.

24 hours service:

Telephone: **0800 138 1625**

E mail: [talk@stophateuk.org](mailto:talk@stophateuk.org)



### Suzy Lamplugh Trust

The Trust is a leading authority on personal safety. Its role is to minimise the damage caused to individuals and to society by aggression in all its forms – physical, verbal and psychological.

Tel: **020 83921839**

Email: [info@suzylamplugh.org](mailto:info@suzylamplugh.org)

### Victim Support

Provides practical advice and help, emotional support and reassurance to those who have suffered the effects of a crime.

Tel: **0808 168 9111**

### Wales Safeguarding Procedures

The Wales Safeguarding Procedures detail the essential roles and responsibilities for practitioners to ensure that they safeguard children and adults who are at risk of abuse and neglect.

### Women's Aid Federation of England and Wales

Women's Aid is a national domestic violence charity. It also runs a domestic violence online help service.

Email: [helpline@womensaid.org.uk](mailto:helpline@womensaid.org.uk)

**Everyone has a right to be treated with respect and dignity.  
Everyone deserves to be safe.**